



PERTUBUHAN HOSPICE NEGERI SEMBILAN

No Pendaftaran PPM/NS/752

No. 41, Off Jalan Rasah
70300 Seremban
Negeri Sembilan.

Telephone : 06-7621216
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Website : <http://www.pertubuhanhospicenegerisembilan.com>

To those interested in helping Pertubuhan Hospice Negeri Sembilan to give Home Care Services.

We need Volunteers for Services listed below:

A. Home Care Service

To Visit our patients at their homes and give support to both the patients and their families especially the carers.

B. Operation of Pertubuhan Hospice Negeri Sembilan

- i) Organize Charity Events to raise money
- ii) Look into the upkeep of the Building and Premises
- iii) Collect Donations
- iv) Suggestions on improving the Services
- v) Renting of the Halls for meeting/courses etc (Upstairs)
- vi) Upkeep of the Library/Equipment Rooms

C. Day to Day operation of Pertubuhan Hospice Negeri Sembilan

- i) Paying of Bills etc
- ii) Buying of stock/stationary etc
- iii) Inventory of medical equipments
- iv) Doing Nurses reports/Statistics
- v) Doing of the Accounts
- vi) Inventory of the medicine and other items given out by us (Medical Volunteers only).

- For those who are keen to become Volunteers, you have to attend three (3) monthly meetings (meeting is held every 2nd Thursday of the month at 5.00pm). Completing this attendance, the volunteer would have to fill up the membership application and volunteers guidance forms.
- Should you decide to take up any of the above tasks, please contact us at the above email, website or telephone number.